

# STOW BEDON & BRECKLES PARISH COUNCIL

Minutes of a Meeting of Stow Bedon & Breckles Parish Council on Monday, 19 October 2020 at 7.30 p.m. This was a Zoom on-line meeting.

Present: Councillors: Dawn Jessett (Vice-Chairman), Phil Childs, Paul Howe, Hannah Reed, Julian Gibson (Clerk)

In the absence of the Council Chairman the Vice-Chairman took the Chair.

- 1 **Apologies for absence.** It was **resolved** to accept the reasons for absence offered by Cllr. Morfoot, Cllr. Pilkington and Cllr. White.
- 2 **Declarations of interest.** None.
- 3 **Dispensations.** None.
- 4 **Public participation session.** It was reported that a resident had requested that a representative of the Council should attend the Planning Committee meeting and speak against application no. 3PL/2020/0779/PIP, Hall Farmhouse, Lower Stow Bedon. It was agreed that the Council should speak, and the Chairman would probably be the best person although Cllr. Reed said that if he was unable she would take this on. It was also identified that the Clerk had re-sent the response the Council had made to the previous withdrawn application without an update, so he said he would submit a corrected response.
- 5 **Minutes.** The minutes of the meeting held on Monday, 14 September 2020 were **confirmed**, and **signed** by the Chairman, who also **signed** the minutes of the Meetings held on 17 February, 20 April, 18 May, 15 June and 15 July 2020, each of which had been approved at previous meetings.
- 6 **Matters arising.**
  - 6.1 [12] **Pay Agreement 2020/21.** The Clerk has now realised that the award of an additional day's paid leave only applies to those with less than five years' service, and so will have no impact on him.
- 7 **Correspondence.** The following correspondence was **received**:
  - 7.1 Barclays Bank Plc: *Your Business accounts - at a glance* - Your balances on 30 September 2020.
  - 7.2 Barclays Bank Plc: *Your Community Account* - 1 August - 30 September 2020.
  - 7.3 Barclays Bank Plc: *Your Active Saver Account* - 1 August - 30 September 2020.
  - 7.4 Norfolk Association of Local Councils: *Norfolk ALC becomes a cooperative.*
  - 7.5 SAM2 Co-ordinator: *Monthly report.*
- 8 **Planning.**
  - 8.1 **3PL/2020/1012/HOU: 3 Hall Cottages, Rockland Road, Lower Stow Bedon.** Two storey extension to side of dwelling. It was **resolved** that whilst not objecting to the principle of adding an extension, the Council objected as the proposed extension is completely out of scale with the original bungalow and dominates it. It was suggested that perhaps it would be possible to reduce the land level and have a 1½ extension which would lower the overall height, or produce a design more in sympathy with the original dwelling.
  - 8.2 **3PL/2020/0919/F: Harvesters, Mere Road, Stow Bedon.** Proposed change of use from Agricultural field to equestrian and construction of stables in rear garden. It was **resolved** that the Council had no objection.
  - 8.3 **3PN/2020/0050/UC: Stapleford Grange, Rockland Road, Stow Bedon.** Prior approval for Conversion of barn to dwelling & annexe/garage (The Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended)) - Schedule 2, Part 3, Class Q. It was **resolved** that the Council had no objection

8.4 **3PL/2020/0802/HOU: Breckles Gate, Wretham Road, Breckles.** One Bedroom Annexe. Refusal of Planning Permission dated 7 October 2020 was **received**.

- 9 **Mobile Library.** It was **noted** that the NCC Mobile Library Service is back on the road, with necessary Covid precautions, and that the Clerk has put the timetable on the parish notice boards.
- 10 **Consultation (1).** It was **noted** that, following consultation with Members, the Clerk has responded to the Government's consultation paper, *Changes to the current planning system*, listing a number of objections.
- 11 **Consultation (2).** The Government's White Paper *Planning for the Future*, was discussed and a number of concerns were raised, including developers not building out permissions in order to keep house prices high, authorisation of applications in assessed Growth areas without proper scrutiny, and blaming Local Planning Authorities for delaying the production of Local Plans when it is usually the Planning Inspector requiring re-consultations. It was **agreed** that the Clerk should respond to the Paper on behalf of the Council incorporating these points.
- 12 **Consultation (3).** The Council discussed the Boundary Commission's draft recommendations for Norfolk County Council, but it was **agreed** not to make any comments.
- 13 **Publication.** It was **agreed** that the Council should share the cost of purchasing a copy of *Arnold-Baker on Local Council Administration, 12<sup>th</sup> Edition* jointly with the other three Councils for which the Clerk works, at a cost of £37.50 each council.
- 14 **Accessibility.** It was **noted** that the Clerk has done what is necessary to ensure that the Council website complies with *The Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018*, having due regard to the Disproportionate Burden exemptions, and also arranged for an Accessibility Statement to be uploaded to the site.
- 15 **Defibrillator.** Cllr. Jessett reported that the defibrillator was now fully commissioned and available for use, but stressed that, in an emergency, residents must first dial 999, who will assess the situation and if necessary ask them to fetch it, giving them the access code. There are suitable signs to replace the "Telephone" signs at the top of the kiosk, which would be installed in due course as part of the redecoration. However, this is being delayed by the unavailability of the correct paint, which the Clerk is chasing. She also confirmed that a resident had agreed to meet half the cost of the redecoration. Cllr. Jessett said she would put a note in *The Waylander Magazine* to let residents know, and the Clerk will also put a News item on the website. These will both contain a link to a video which explains how to use the device and also some guidance on giving CPR ([www.youtube.com/watch?v=nZ33U2GfEB0&t=1s](http://www.youtube.com/watch?v=nZ33U2GfEB0&t=1s)). Cllr. Jessett also confirmed that she would be responsible for carrying out the required checks of the equipment, and uploading that information weekly.
- 16 **Deer sign.** It was **agreed** that the fourth location for the sign should be north of the A1075/Thompson junction, in an attempt to slow traffic before it passes the Pingo Trail lay-by.
- 17 **Finance.**
- 17.1 **Defibrillator.** It was **resolved** that cheque number 100822 for £3,252.00 (£2,710.00 + £542.00 VAT to The Community Heartbeat Trust be signed, in settlement of their invoice no. 6267, for the supply and installation of a defibrillator in the Mere Road telephone kiosk. (*Public Health Act 1936, s.234*)
- 17.2 **Stationery.** It was **resolved** that cheque number 100823 for £176.90 (£147.42 + £29.48 VAT) to Viking be signed, in settlement of invoice no. 110122 for stationery supplied. (*Local Government Act 1972, s.111*)
- 17.3 **Training.** It was **resolved** that cheque number 100824 for £6.25 to the Norfolk Association of Local Councils be signed, being this Council's share of the cost of the Clerk completing Website Accessibility Training on 13 July 2020. (*Local Government Act 1972, s.111*)

17.4 **Credit.** Receipt of the following credit was noted: Breckland Council - Precept - £2,500.00 - 1 October 2020.

17.5 **Monthly Financial Report.** The report for the month ending 30 September 2020 was received.

**18 Matters for consideration at next meeting.**

18.1 Update from the Chairman on Frost's Common situation. (Carried forwards)

18.2 Update from Chairman on blocked drains on B1111, and progress re new drainage system. (Carried forwards)

**19 Next meeting.** The next meeting of the Parish Council will be on **Monday, 16 November 2020**, at **7.30 p.m.** via **Zoom video link**.

**Confirmed:**

**Jonathan White, Chairman**

16 November 2020

**Scheduled future Meeting dates:**

Monday, 16 November 2020

Wednesday, 16 December 2020

Monday, 18 January 2021\*

Monday, 15 February 2021

Monday, 15 March 2021

\*If needed